# Pro forma DDO reporting (complaints)—Distributors

#[TO BE PLACED ON DISTRIBUTOR LETTERHEAD]

#[insert date]

CorVal Partners Limited
Attention: Compliance Officer
DDOreporting@corval.com.au

Dear Sir / Madam

**DDO reporting (complaints)—RF CorVal Property Fund ARSN 656 171 158**

#[Insert distributor name, ACN and AFSL no.], distributor of the RF CorVal Property Fund ARSN 656 171 158 (Product), advises of the following significant dealing with respect to the Product.

|  |  |
| --- | --- |
| Date(s) of the complaint | Include both—* the date that the substance of the complaint occurred, as well as any other dates relevant to the complaint
* the date the distributor received the complaint.
 |
| Description of the complaint | Describe the complaint including why it is not consistent with the target market determination. |
| Classification of the complaint  | Describe which attribute of the Fund about which the complaint was made.  |
| What steps, if any, have been, or will be, taken in relation to the complaint | Include details as relevant. |
| Other | Include details as relevant. |

Please email this form to DDOreporting@corval.com.au